

Your
Career Path
to
Success



BE&K Building Group is constantly seeking talented individuals with diverse skill sets, imagination, innovation, and a passion to succeed. We operate out of six national offices, and travel where needed by our clients providing a wide range of opportunities and experiences for our employees. Our project sizes typically range from \$5 million to \$250 million with average project durations ranging from one to three years. Our goal is to help employees build their careers through intentional career paths, diverse project experiences, training, and mentoring.

We offers positions at every level of Project Management, Field Supervision, Preconstruction, Technology, and Safety. The following provides an overview of various career opportunities available through BE&K Building Group.

Beginning your Career

We offer a Project Engineer entry-level position for candidates right out of school. This role provides a great opportunity to receive on-the-job training, while at the same time learning more about our industry and the various career paths available. Project Engineer responsibilities on projects are diverse and include managing shop drawings and submittals, providing document control, performing quantity surveys, processing Requests for Information (RFIs), and managing/expediting material and equipment deliveries. This role also assists and supports project management with responsibilities including change orders, scheduling, trade scoping and procurement, quality control, cost accounting, and monthly reporting. Project Engineers are also actively involved in field activities working closely with project Superintendent(s) regarding design and constructability coordination. During project completion, this role is actively involved in managing punch lists, warranties, and project closeout documentation, including turnover packages.

Additional entry level positions are available through other BE&K Building Group departments including Innovation + Technology, Field Supervision, Preconstruction, and Safety. See more information below and on the following page.

Innovation + Technology

Innovation + Technology is another great entry point for potential candidates. Responsibilities include the implementation of Building Information Modeling (BIM) and Virtual Design + Construction (VDC) technologies throughout the life-cycle of our projects. From project pursuits (winning the work), to preconstruction (planning the work), to construction (building the work), BE&K Building Group's advanced innovative technologies are applied at every phase of our projects' life-cycles. Technologies applied include Site/Civil Virtual Analysis, 3D Site Logistics, Drone Site Capture, Laser Scanning, 360 Photography, Virtual + Augmented Reality, Model-Based Estimating, 3D Model Constructability Reviews, Visual Schedule Integrated Modeling, 3D Trade Coordination, Facility Information Models, and more. Positions range from entry level Construction Technology Engineers to Construction Technology Managers and Directors.

Project Management

For those with commensurate experience, project management roles are available. Responsibilities include the overall management of project(s) serving as one of the company's primary liaisons with the client and designer. Primary areas of project responsibility include design and client coordination, safety, procurement of trades and vendors, administration of subcontracts and purchase orders, management of subcontractors and vendors, scheduling, quality control, monthly reporting, budget management, billings, profitability, change orders, and risk management. Positions available range from Assistant Project Manager (typically the next career step beyond Project Engineer), to Project Manager (various levels), to Project Executive.

Field Supervision

For those that prefer less office time and more action in the field, one of BE&K Building Group's Superintendent roles may be the perfect fit. Our Superintendents are builders providing for the overall supervision, coordination, and performance of all project trade disciplines in accordance with each subcontractor's and vendor's contractual requirements. Applying industry-leading means and methods, daily responsibilities include project design and constructability coordination, safety management, scheduling, managing/expediting material and equipment deliveries, and providing quality control assurance. During project completion, this role is actively involved in coordination with inspection agencies and managing final punch lists. Positions range from Assistant Superintendent (an entry level position), to Superintendent (various levels), to General Superintendent.

Preconstruction

Our Preconstruction department provides additional career path opportunities. Preconstruction is heavily involved in planning and preparing for the work before actual field construction begins. Our preconstruction teams are responsible for the overall development of project estimates and schedules as project design progresses. Specific activities include conceptual estimates, schematic estimates, detailed estimates, design review meetings, constructability reviews, cost control, and value engineering and analysis. Additional preconstruction activities include developing trade-specific scopes of work and bid packages, management of trade bid activities, and building strong relationships with architects, engineers, subcontractors, and clients for future business opportunity awareness. Positions range from Estimator (various levels), to Preconstruction Manager (various levels), to Preconstruction Director.

Safety

BE&K Building Group's high performance safety culture opens the door for additional, highly rewarding career opportunities. Safety management personnel provide for the administration of safety, health, and environmental programs on our projects. Project responsibilities include, but are not limited to, conducting safety orientations for new hires and subcontractors, managing daily pre-task planning activities for subcontractors, handling onsite first-aid cases, monitoring work areas, maintaining safety records and training documentation, promoting safety awareness, and enforcing safety guidelines as applicable to company, OSHA, State, and client safety requirements. Positions range from Safety Specialist, to Assistant Safety Manager, to Safety Manager, to Regional Safety Manager.

For a complete list of our current job openings, please visit our Careers page at www.bekbg.com. For each position, you will find a summary of the role, as well as the sought-after candidate qualifications.



**Building
Group**

